



## Student Scholarship Internship Opportunity (SSIO) Online System

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### SSIO 2022 Internship Opportunity Position

#### Internship Information

**Project title:** NOAA EPP/MSI Research and Training Opportunity with NOAA Office of Legislative Affairs and NOAA's House of Representatives Congressional Authorizations Committees

**NOAA mission goal:** Integrated Across All NOAA Goals

**Hypothesis or objectives:** To learn how the legislative process works (e.g., how bills are written and introduced, how committee hearings are developed and executed and how oversight of Federal agencies is conducted) and how it informs policy, and to contribute to NOAA's mission while supporting NOAA's House of Representatives Congressional Authorizations Committees.

**Academic status:** Graduate

**Estimated start - end date:** February 2022 - September 2022

**Duration:** 9 months

**Area(s) of discipline:** Atmospheric Science, Climate Change, Communication, Earth Science, Environmental Health, Environmental Science Studies, Fisheries Science, Living Marine Resources, Marine And Aquatic Sciences, Natural Resource Management, Ocean Engineering, Oceanography, Political Science And Government, Remote Sensing Technology, Science Policy/Science And Society, Social Sciences

**Internship location:** Washington, DC

**Duties and responsibilities:** After spending two months at NOAA's Office of Legislative Affairs (OLIA), the graduate fellow will intern with one of NOAA's House of Representatives Congressional Authorizations Committees as a fellow, based on their academic background and interests. As a fellow with both NOAA OLIA and the House of Representatives Committee, the fellow will be expected to be a full, contributing member of the team with resources, mentorship and support systems included to ensure the fellow understands and can execute their responsibilities. Responsibilities may include:

- Contribute to plans and assisting with a congressional hearing;
- Contribute to drafting a bill;
- Lead the drafting of a letter on a relevant topic;
- Set up a virtual briefing for Committee staff and staff within member offices on relevant NOAA topics;
- Contribute to ongoing Committee oversight issues (e.g. research, hearings, meetings, memos, reports); and,
- Assist with shepherding legislation through the Committee process.

Both NOAA OLIA and the House of Representatives Committee will be fast-paced work environments with opportunities to take on additional responsibilities that may complement and augment the graduate fellow's academic program.

**Special skills/training required:** The Fellow will need to be an excellent writer who can distill complex scientific information into compelling and succinct talking points. The

Fellow must be both detailed in their work and understand larger scientific and policy contexts. The Fellow must also have excellent communications and "people" skills and work constructively with colleagues of differing opinions. Finally, the Fellow must be able to take a project and work independently, asking for help where needed on significant issues. Prior legislative experience is not required. NOAA's House of Representatives Congressional Authorizations Committees are interested in environmental justice issues. Thus, experience/knowledge of environmental justice issues is welcome.

This internship will be located in Washington, DC (if consistent with local guidance, otherwise virtual). Certificate of Vaccination against COVID-19 is required to enter Federal facilities, so all applicants are required to be fully vaccinated. NOAA's House of Representatives Congressional Authorizations Committees expect to be working in person in 2022, though they ask that Fellows be prepared to work remotely (i.e. telework) in the event of office closures.

This opportunity is open to up to two student Fellows.

**Expected outcomes:** The Fellow will develop professional experience with the following:

- NOAA's mission and activities,
- Working with the House Committee on Natural Resources or the House Committee on Science, Space, and Technology,
- the federal legislative process, and
- the intersection of science and public policy formulation and communications.

At the end of the fellowship, the Fellow will attain skills and competencies that enhance their competitiveness. Fellow will present the outcomes and research results to the NOAA Office of Legislative Affairs, NOAA Office of Education, and NOAA's House of Representatives Congressional Authorizations Committees. The presentation should highlight how the fellowship outcomes will apply to their professional development and thesis or dissertation.

**Guidance and supervision:** The Fellow will be mentored by Ms. Erin Schnettler in NOAA Office of Legislative Affairs as well as the NOAA's House of Representatives Congressional Authorizations Committee staff.

The Fellow's mentors will work closely with the fellow to adapt their responsibilities and work plan to complement and augment the fellow's academic program.

**Application package:** Letter of recommendation/or names of references  
Resume  
Unofficial transcript  
Cover letter

**Posted or modified date/time:** Tuesday, December 28, 2021 - 3:49:00 PM

### Internship Travel Information

**Purpose (student's role):** ---

**Mode of transportation:** ---

**Date(s):** ---

**Destination:** ---

**Estimated cost:** ---

**Source of funding:** ---

## Mentors Contact Information

**Name:** Erin, Schnettler  
**Organization:** Under Secretary's Office (USEC)  
**Program office:** Office of Legislative & Intergovernmental Affairs  
**Mailing address:** 3519 Plyers Mill Ct  
Kensington, MD 20895  
**Fax number:** None  
**Phone number:** 202-253-4209  
**Email:** erin.schnettler@noaa.gov  
**Co-Mentor name:** Mackenzie Solomon  
**Co-Mentor email:** mackenzie.solomon@noaa.gov  
**Agency or organization:** NOAA OLIA



## Admin Approval Information

**Comments:** Accepted for a minimum 3-month EPP/MSI NERTO internship. Requires internship plan with substantial engagement of CSC and NOAA mentor; and, NOAA-aligned skills and competencies development. Queries are sent to: oed.epp10@noaa.gov.

**Initials:** AT

**Approval date/time:** 12/28/2021 3:57:05 PM

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