Agenda

- Student Tracker Overview
- Student Record Tabs
- Accessing Student Tracker
- Adding a Student Record
- Updating a Student Record
- Data Audit Reports
- Student Tracker Tips
- Student Tracker Reporting Deadlines

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Student Tracker 2.1

https://oedwebapps.iso.noaa.gov/StudentTracker/

- NOAA OEd database used to capture information on student participants supported by CSCs
  - Program accomplishments
  - Student activities
  - Research and training experiences at NOAA
  - Conference presentations
  - Publications
  - Education and workforce outcomes

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Student Record Tabs

- Demographic
- Academic
- Pipeline
- Funding
- Professional Development
- Awards and Publications
- Student Exit

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Accessing Student Tracker

https://oedwebapps.iso.noaa.gov/StudentTracker/

- Receive User Credentials via email
- Enter Login Name and Password
- Request Password change as necessary

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Adding a Student Record

https://oedwebapps.iso.noaa.gov/StudentTracker/

- Go to "Actions"
- Click "Add New Student"
- Check New Student
  - Send secure notification to NCAS-M email if student is already in system
- Enter required fields
- Enter applicable optional fields
- Record sent to NCAS-M for review

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Updating a Student Record

https://oedwebapps.iso.noaa.gov/StudentTracker/

- Go to "View Records"
- Select student record
- Enter updated information
- Click "Update"
- Record sent to NCAS-M for review

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Demographics

- Name*
- Permanent and Current Address*
- Citizenship*
- Ethnicity & Race
- Gender
- DOB
- Email address(es)*
- Professional web link(s)
- Bio

*Asterisk indicates required fields

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Academic & Pipeline

- Program
- Education
- Program Status
- Graduate Students
- CSC Information
- NERTO Information
- COHORT Information
- Pipeline Status

Source
_____

NCAS-M Application

NCAS-M Contact Form

Student Development Plan

Transcript

Student survey and documentation

Student records

CSC attendance records

NERTO offer/description/workplan

Financial records

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Funding

- Stipend
- Tuition
- Post-Secondary Student Travel
- One-Time Allocation Grad. Research
- One-Time Support NERTO
- Professional Development
- Funding Notes

Source
Financial records

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Professional Development

- NOAA Internship Training
  - Internship Information
  - Outputs and Outcomes
- Conferences
  - Conference Information
  - Presentation Information
  - Funding
- CSC Professional Development
- Fellowships
  - Fellowship Information
  - Outputs and Outcomes

Source

_____

Student Development Plan
Fellowship offer/description
NOAA internship offer
Financial records

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Awards & Publications

- Award Information
- Peer Reviewed Publication Information
- Other Publication Information

Source
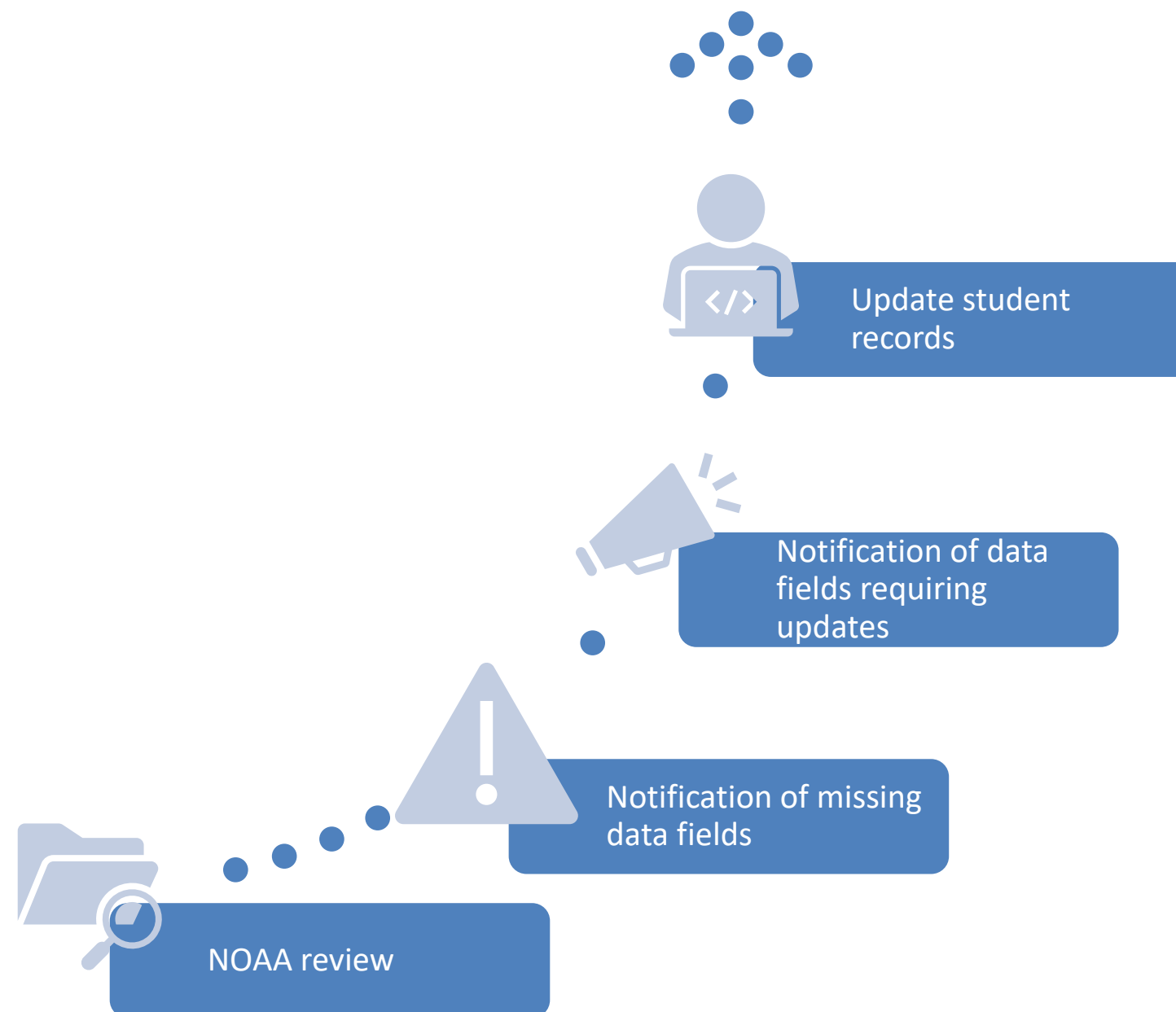**Student Development Plan**

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Student Exit

- Further Education Information
- Employment Information
- Exit Fellowship

Source
Student survey
and documentation

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Data Audit Reports

Update student records

Notification of data fields requiring updates

Notification of missing data fields

NOAA review

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Student Tracker Tips

- Do not enter N/A in any record - leave blank instead
- ETSP Students:
  - Student's Program Status: None
  - Expected Graduation Date: Remains blank
  - Graduation Status: Unknown
  - Degree Level: No Degree

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Reporting Deadlines

Reporting Period	Reporting Deadline
Mar. 1 – Aug. 31	Sep. 30
Sep. 1 – Feb. 28/9	Mar. 31

Questions or Concerns

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