

NOAA Cooperative Science Center in Atmospheric Sciences and Meteorology (NCAS-M)

Postdoctoral Fellowship Program

Letter of Understanding

The NOAA Cooperative Science Center in Atmospheric Sciences and Meteorology (NCAS-M) program goal is to conduct education and research that directly supports NOAA's mission, strategic plan, objectives, and outcomes to recruit, train, and graduate students, particularly from underrepresented minority communities, to become eligible to successfully compete and enter agency mission workforce, academia, and other STEM focused management agencies.

The goal of the NCAS-M postdoctoral fellowship is to support advanced training in NOAA-related sciences.

I accept this support with the understanding of the program and fellowship goals. In accepting a NCAS-M post-doctoral fellowship, I agree to abide by the following rules, regulations, and responsibilities:

1. I understand that I am expected to exhibit the highest level of honesty, academic integrity, and respect toward self and others at all times.
2. I understand that I must be United States citizens to receive program funding.
3. I understand that I must be a recent doctoral graduate -- within two (2) years of graduation to qualify for this program.
4. I understand that my doctoral degree field must support NOAA's mission.
5. I understand that the period of eligibility for the postdoctoral fellow to be supported on award funds in the NCAS-M fellowship program is 24 months within a 26 month period.
6. I understand that my research should be collaborative among other postdoctoral fellows, NCAS-M scientists, and NOAA scientists.
7. I understand that my research must address NOAA-mission science priority areas.
8. I understand that I must be co-located at a NOAA facility for a minimum duration of six (6) consecutive months and not to exceed one (1) year.
9. I understand that I must complete an individual postdoctoral development plan.
10. I understand that my salary will be paid bimonthly starting September 1, 2016 through August 31, 2017.
11. I understand that I must adhere to all computer, data, attribution/acknowledgement, and other NCAS-M resource policies.
12. I understand that I must have an email account on file, which I must check daily. Moreover, I understand that I am responsible for a timely response to all information relayed in these messages.

13. I understand that all requests or grievances related to the NCAS-M program must be in writing to the NCAS-M Director. Any verbal request will be considered unofficial and will not be acted upon until it is followed by a written request.

14. I have read all of the NCAS-M program requirements, and I fully understand my responsibilities as part of this program. I further realize that my fellowship may be terminated at any time without further compensation if the NCAS-M program determines that I am not meeting my responsibilities or have failed to comply with any terms of this Letter of Understanding.

By signing this document, I acknowledge full compliance:

_____	_____	_____
NCAS-M Postdoctoral Fellow (Signature)	Print Name	Date

_____	_____	_____
NCAS-M Postdoctoral Fellow Advisor (Signature)	Print Name	Date

_____	_____	_____
NCAS-M Director (Signature)	Print Name	Date